3D Nation Study

Validation Meetings

Questionnaire responses are compiled and we will be conducting validation meetings with individual federal agencies and states to go over their results.

**Purpose:** clarify the questionnaire responses for your organization's Mission Critical Activities (MCAs), consolidate any overlapping MCAs, gain consensus on your organization's elevation requirements, and quantify the reported benefits if possible.

**Before the Meeting**

**Choose Meeting Type**
- an interview with the Fed Agency POC/State Champion only, **OR**
- a meeting with a larger group of respondents and key individuals

**Send Summary Report**
- Send the summary report to your selected validation meeting participants. We would like all meeting participants to be familiar with its contents and, to the extent possible, have thought about ways to provide complete and quantified information during the validation meeting.

**Send Agenda & Questions**
- You should also send the meeting agenda/discussion guide with the validation questions.

**During the Meeting We Will**

**Overview**
- Walk participants through responses so everyone can understand what was submitted and see how it fits together.

**Review MCAs**
- Hear from participants on each MCA and how it is performed within the organization.
- Review and understand the geographic extent associated with each MCA.

**Fill Gaps**
- Fill any gaps in information that may not have been provided in the on-line questionnaire responses, including ensuring your state interests in the new study component - *bathymetric elevation needs and benefits* - are covered. (Gaps will be highlighted in yellow on the summary report.)
- Reach a consensus on what the elevation data requirements are for each MCA.
- Provide detailed input on the quantitative and qualitative operational, customer service, and societal benefits realized by current and future implementation of MCAs.

**Holistic View**
- Record any changes needed within the MCA Summary document.
- Look at the responses as a whole and begin to formulate how to best articulate a state/agency summary with both a statement of need for elevation data plus MCA/Business Use-focused details.

**After the Meeting**

**Follow up as needed**
- You may need to follow up on a few actions following the validation meeting and submit any additional information.

**Approve Summary**
- You will be provided with an updated summary report that reflects the information discussed during the validation meeting for your review and approval.
- Once approved, the summary information will provide the basis for a focused appendix to the final report, to include MCA description, benefit, geographic extent, and narrative synopsis.