

# CDI Usability Forum

## Usability "Town Hall" Meeting Process:

### 1) Before the meeting:

- Everyone:
  - Submits usability questions using the forum below.
  - Votes for the priority/relevancy of the questions by "liking" the submitted topics.
- Collaboration Area Lead(s):
  - Selects up to three most popular questions.
  - Announces the selections at least one week before the meeting.
  - Collects the initial answers/resources that can address the top questions.

### 2) During the meeting:

- Everyone:
  - Contribute answers and brings additional resources
- Collaboration Area Lead(s):
  - Presents the initial answers/resources for the top questions.

### 3) After the meeting:

- Collaboration Area Lead(s): Posts meeting notes, including the resources, to the forum.

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